

Authorization for Purchase of Safety Glasses

Employee/Vendor Section

Name	Date of Hire	Employee Number	Last 4 Digits of SSN

Job Title/Position	Business Unit Name	Business Unit Number

Vendor Contact Information (Name, Address, Phone)

Eligible employees who are required to wear personal protective equipment: OUC will subsidize of the cost for up to two (2) pairs of Z87 ANSI Rated safety glasses each calendar year (OUC's share not to exceed \$150 per ANSI Rated prescription glasses. OUC's share not to exceed \$100 per ANSI rated non-prescription safety glasses.

Employees who are not required to wear personal protective equipment: OUC will subsidize the cost of BluTech Lenses each calendar year (OUC's share not to exceed \$90).

W2 Technologies Purchase	BluTech Purchase	Retail Store Purchase
Cost of Safety Glasses: \$ _____	Cost of Safety Glasses: \$ _____	Total Cost of Safety Glasses: \$ _____
Amount Paid By Employee: \$ _____	Amount Paid By Employee: \$ _____	Amount Paid By Employee: \$ _____
Amount Due Vendor: \$ _____	Amount Due Vendor: \$ _____	Amount to be Reimbursed to Employee: \$ _____
Notes:	Notes:	Notes:

Vendor Acknowledgment - *(To be completed by W2 Technologies - Not for Retail)*

I acknowledge that the identified employee purchased the above Z87 ANSI rated safety glasses and/or BluTech lenses; the identified funds (if any) were collected from the employee, and the vendor requests payment from OUC.

Vendor Signature	Date

Employee Acknowledgement

I acknowledge that I meet the requirements for the purchase and reimbursement of these Z87 ANSI rated safety glasses or I acknowledge I meet the requirements for the purchase and reimbursement of BluTech Lenses.

Employee Signature	Date

- Please Note:**
- (1) Bill of Sale (sales receipt) must be attached for subsidy/reimbursement approval.
 - (2) Proof of ANSI rating.
 - (3) OUC will only subsidize eligible eyewear.

Mail Completed Forms With Required Documents To:

OUC - HR Benefits
P.O. Box 3193 Orlando, FL 32802
or email to benefits@ouc.com